



**MUNICIPALITY OF SOUTH WEST MIDDLESEX
SPECIAL MEETING AGENDA**

WEDNESDAY, MARCH 18, 2020 1:30 PM
Council Chambers

SPECIAL MEETING MINUTES

SOUTHWEST MIDDLESEX COUNCIL SPECIAL MEETING MINUTES

The Municipal Council of the Municipality of Southwest Middlesex will meet in a Special Session for the purpose of Emergency Measures in relation to COVID-19 and for legal advice in the Council Chamber on March 18, 2020 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins (electronic), Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill (electronic) and Mike Sholdice

REGRETS:

Councillor Martin Vink, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Bob Hansen

ALSO PRESENT:

Press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 1:30 p.m.

The Mayor advised that the meeting may be recorded, streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared

3. ADDITIONS TO THE AGENDA

#2020-0056

Moved by Councillor Cowell

Seconded by Councillor Carruthers

THAT the Regular Agenda of Council dated March 18, 2020 be accepted with the following additions:

- Staff Reports – Verbal Update from Administration regarding SWM Emergency Control Group, Declaration by Mayor of Emergency, and Operational Update;
- Additional Item for Closed Session regarding Labour Relations and Employee Negotiations, re COVID-19;
- New Business:
 - Garbage Bag Tags
 - Comments Regarding Municipal Transfer Station

Carried

4. STAFF REPORTS

a. Fire

None

b. Administration

Verbal Update Regarding Emergency Control Group Meeting of March 18, 2020, Declaration of Emergency for SWM and Middlesex County, and Operational Status Update RE: Municipal Response to Date to COVID-19.

c. Building

None

d. Finance

1. Deferral of Interest and Penalty

#2020-0057

Moved by Councillor Sholdice

Seconded by Councillor Cowell

THAT Council direct the Treasurer to defer the application of interest and penalty to all outstanding Accounts Receivable until ONE MONTH following the current state of emergency being lifted.

Carried

e. Facilities and Recreation

None

f. Public Works

None

5. NEW BUSINESS

- Garbage Tags – Discussion regarding bag tags
- Status of Transfer Station at Trillium Landfill Site – Confirmed it was open to the public, additional precautions being taken by Waste Management re COVID-19

The Mayor left the meeting at 1:55 p.m.,

Councillor Bartlett is now Chair.

The Mayor returned to the meeting at 1:57 p.m., and resumed as Chair.

6. CLOSED SESSION

#2020-0058

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT Council go into closed session, at 2:22 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- b. Labour relations and employee negotiations.

Specifically, the matter relates to the following:

Employee matters during COVID-19 Emergency, and Advice that is subject to solicitor client privilege

Carried

Rise and Report

Councillor Bartlett, Chair of the Closed Session, rose and reported in open session.

#2020-0059

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. Staff have been provided direction related to staff compensation during COVID-19, and to report on any municipal policies affected by the current situation of COVID-19 whereby municipal operations must remain.

Carried

7. BY-LAWS

1. By-law No. 2020/016

Being a by-law to amend Southwest Middlesex By-law 2010/015 (amended by 2017/087),
Being a by-law to establish and regulate a Volunteer Fire Department for the Municipality of
Southwest Middlesex

2. By-law No. 2020/017

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest
Middlesex (March 18, 2020)

#2020-0060

Moved by Councillor Bartlett

Seconded by Councillor Carruthers

That By-law No. 2020/016 to By-law No. 2020/017 be given first, second, third and final
readings.

Carried

8. ADJOURNMENT

The Mayor adjourned the meeting at 2:52 p.m.

Mayor

CAO/Clerk